

PORT USERS CONFEDERATION OF THE PHILIPPINES (PUCP), INC.
 PUC Building, 16th cor. Boston Streets, Bureau of Customs, Gate 3, South Harbor, Port Area, Manila 1018
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Regular Membership Application Form (2025 Edition)

SECTION 1: ORGANIZATION INFORMATION

Date of Application	
Name of Organization	
Complete Office Address	
Telephone Number	
Email Address	
Type of Organization	
Brief Description of Organization	
Current Number of Members/Employees	

SECTION 2: ORGANIZATIONAL OFFICERS

Name	Designation/Title
1.	
2.	
3.	
4.	
5.	

SECTION 3: PUCP REPRESENTATIVES

Role	Name
Official Representative to PUCP	
Alternate Representative to PUCP	

SECTION 4: REFERENCES

Name	Address	Telephone Number
1.		
2.		

SECTION 5: APPLICATION PROCESSING

Action	Responsible Party	Date
Received by		
Action Taken		
Endorsed by		
Recommended by (Membership Committee Chairperson)		
Approved by (PUCP President)		

SECTION 6: REQUIRED DOCUMENTS: Please attach the following:

1. Current Business/Mayor’s Permit
2. SEC Registration
3. SEC Certificate of Good Standing
4. Organization By-Laws and Organization Profile
5. Current General Information Sheet (GIS)
6. 2x2 Photos of Official and Alternate Representatives
7. Non-refundable Application Fee: Five Thousand Pesos (₱5,000.00)

SECTION 7: REGULAR MEMBERSHIP AGREEMENT

This Agreement sets forth the terms and conditions governing Regular Membership in PUCP. By signing below, the Applicant affirms understanding and acceptance of the following provisions:

I. ELIGIBILITY AND APPROVAL

- Willingness to comply with all provisions applicable to Regular Members under the PUCP Articles of Incorporation, By-Laws, and any rules and regulations issued by the Confederation.
- Approval by majority vote of the PUCP Board of Directors during a regular or special meeting.
- Fulfillment of any additional criteria as may be set by the Membership Committee.
- Upon approval, the Regular Member shall remit an Annual Membership Fee of ₱15,000.00.

II. TERMINATION OF MEMBERSHIP

- Regular Membership may be terminated under the following circumstances:
- Non-payment of membership dues or any special assessments within ninety (90) days from receipt of written demand from PUCP.
- Expulsion for cause deemed detrimental to the Confederation, upon two-thirds (2/3) vote of the full Board.
- Voluntary withdrawal, subject to thirty (30) days prior written notice and full settlement of any outstanding dues or assessments.

III. REPRESENTATION

In the event of separation (for any reason) of the designated representative and/or alternate representative from their employment, such individuals shall be automatically disqualified from representing the Regular Member.

The Regular Member shall notify PUCP in writing within two (2) calendar days of becoming aware of such separation.

SECTION 8: DECLARATION AND CONSENT

By signing below, the Applicant:

1. Affirms that all information provided is true and correct.
2. Commits to promptly notify PUCP in writing of any changes.
3. Authorizes PUCP to publish the organization's name, contact details, profile, and logo in the PUCP directory and newsletter.
4. Agrees to abide by all applicable rules, regulations, and policies of the Confederation.

Name (Print) _____

Title/Designation _____

Company Phone Number _____

Signature _____

Date _____